

Portfolio Holder (Children, Young People & Families) and Portfolio Holder (Customers, Workforce and Partnership) Decision Making Session

Thursday 16 December 2010

Agenda

A Portfolio Holder (Children, Young People and Families) and Portfolio Holder (Customers, Workforce and Partnerships) Decision Making Session will be held at Shire Hall, Warwick on **Thursday 16 December 2010 at 3.00 p.m. or on the rising of Cabinet, if that is later.**

The agenda will be:

1. General

(1) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Membership of a district or borough council is classed as a personal interest under the Code of Conduct. A Member does not need to declare this interest unless the Member chooses to speak on a matter relating to their membership. If the Member does not wish to speak on the matter, the Member may still vote on the matter without making a declaration.

(2) Minutes of the meeting held on 17 September 2010

2. Instrument of government for the Federated Governing Body of Thorns Community Infant and Park Hill Junior Schools

Report of the Strategic Director of Children, Young People and Families and Strategic Director of Customers, Workforce and Governance is enclosed.

Local Members: Councillors Alan Cockburn and Dave Shilton.

3. Instrument of Government for the Federated Governing Body of Acorns Primary and Shipston Primary Schools.

Report of the Strategic Director of Children, Young People and Families and Strategic Director of Customers, Workforce and Governance is enclosed.

Local Member: Councillor Chris Saint

The public reports referred to are available on the Warwickshire Web
www.warwickshire.gov.uk/committee-papers

4. Any Other Urgent Business

JIM GRAHAM
Chief Executive
Warwickshire County Council
December 2010

Cabinet Portfolio Holder for Children, Young People and Families: Councillor Heather Timms cllrtimms@warwickshire.gov.uk

Cabinet Portfolio Holder for Customers, Workforce & Partnerships: Councillor Colin Hayfield cllrcolinhayfield@warwickshire.gov.uk

General Enquiries: Please contact Janet Purcell, Executive & Member Support Manager
Tel 01926 413716 or email: janetpurcell@warwickshire.gov.uk

The public reports referred to are available on the Warwickshire Web
www.warwickshire.gov.uk/committee-papers

Minutes of Lead Portfolio Holders Customers, Workforce and Partnerships and Children Young People and Families Decision Making Session held on 17 September 2010

Present:

Councillor Colin Hayfield (Lead Portfolio Holder for Customers Workforce and Partnerships):

Councillor Heather Timms (Lead Portfolio Holder for Children Young People and Families)

Jane Pollard (Democratic Services Manager)

1. General

(1) Members Declarations of Personal and Prejudicial Interests

None.

(2) Minutes of meeting 20 August 2010

The minutes of the meeting held on 20 August 2010 subject to the following amendment were agreed as a correct record.

Appendix substitute Warwickshire County Council for Warwickshire Local Authority

2. Instrument of Government for the Federated Governing Body of Lighthorne Heath and Sydenham Primary Schools

Councillor Colin Hayfield and Councillor Heather Timms considered the report of the Strategic Directors for Children, Young People and Families and Customers, Workforce and Governance setting out the decision of the Governing Bodies of the two schools to federate under one federated Governing Body with effect from 1 November 2010.

Resolved

That the Instrument of Government for the Federated Governing body of Lighthorne Heath and Sydenham Primary Schools as set in the attached Appendix is approved with effect from 1 November 2010.

3. Any other items

There were no other urgent items of business.

The session concluded at 12.02 p.m.

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Portfolio Holders

**INSTRUMENT OF GOVERNMENT FOR
FEDERATED GOVERNING BODIES**

1. The name of the federation is **Lighthorne Heath and Sydenham Primary Schools Federation.**
2. The names and categories of the schools within the Federation are:

Lighthorne Heath Primary School – Community School
Sydenham Primary School – Community School
3. The name of the governing body is The Governing Body of Lighthorne Heath and Sydenham Primary Schools Federation.
4. The governing body shall consist of :

5 Parent governors (elected as shown in paragraph 6)
3 LA governors
3 Staff governors (including the Headteacher)
4 Community governors
5. The total number of governors will be **15.**
6. Parent governors will be elected as follows :

Two parent governors from Lighthorne Heath Primary School
Three parent governors from Sydenham Primary School
7. This Instrument comes into effect on 1st November 2010.
8. This Instrument was made by order of Warwickshire County Council on 17th September 2010.

AGENDA MANAGEMENT SHEET

Name of Decision-Maker Portfolio Holders (Children, Young People & Families and Customers, Workforce & Partnerships) Decision Making Session

Date of Meeting 16 December 2010

Report Title Instrument of Government for the Federated Governing Body of Thorns Community Infant and Park Hill Junior Schools

Summary Approval of the draft Instrument of Government for the Federated Governing Body of Thorns Community Infant and Park Hill Junior Schools effective from 12 January 2011.

For further information please contact: Mary Aitken
School Governance Support Officer
Tel: 01926 742255
email: maryaitken@warwickshire.gov.uk

Would the recommended decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision] No

Background papers

CONSULTATION ALREADY UNDERTAKEN: Details to be specified

Other Committees

Local Member(s) Cllr Alan Cockburn (Kenilworth St. John's Division)
Cllr Dave Shilton (Kenilworth Park Hill Division)

Other Elected Members CYP&F O&S Chair and Vice Chair for information:
Cllr June Tandy
Cllr John Ross

CYP&F O&S Spokespersons for information:
 Cllr Peter Balaam
 Cllr Carolyn Robbins

- Cabinet Member Cllr Heather Timms
 Cllr Colin Hayfield
- Other Cabinet Members consulted
- Chief Executive
- Legal Fay Ford *"the draft instrument complies with the applicable statutory provisions"*
- Finance X David Clarke, Strategic Director Resources
- Other Strategic Directors X David Carter, Strategic Director Workforce & Governance
- District Councils
- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

**Portfolio Holders (Children, Young People & Families
and Customers, Workforce & Partnerships)
Decision Making Session – 16 December 2010**

**Instrument of Government for the
Federated Governing Body of Thorns Community Infant
and Park Hill Junior Schools**

**Report of the Strategic Directors for Children,
Young People and Families and Customers, Workforce &
Governance**

Recommendation:

That the Portfolio Holders approve the draft Instrument of Government for the Federated Governing Body of Thorns Community Infant and Park Hill Junior Schools effective from 12 January 2011, attached as Appendix A to this report.

1. Following a full consultation carried out in accordance with The School Governance (Federations) (England) Regulations 2007, the Governing Bodies of Thorns Community Infant School and Park Hill Junior School have decided to federate the two schools under one federated Governing Body with effect from 12 January 2011.
2. Under the above Regulations, the Governing Bodies of federating schools are required to agree jointly a draft Instrument of Government for the federated Governing Body and submit this to the Local Authority. If the draft Instrument complies with the legal requirements for the constitution of a federated Governing Body, the Local Authority can approve the Instrument.
3. A draft Instrument complying with the legal requirements for the constitution of a federated Governing Body has been submitted to the Local Authority by Thorns Community Infant School and Park Hill Junior School Governing Bodies.
4. The Portfolio Holders are requested, therefore, to approve this draft Instrument with effect from 12 January 2011 and a copy is attached at **Appendix A** for information.

MARION DAVIS
Strategic Director for Children,
Young People and Families

DAVID CARTER
Strategic Director for Customers,
Workforce and Governance

Saltisford Office Park
Ansell Way, Warwick

Shire Hall
Warwick

2 December 2010



**INSTRUMENT OF GOVERNMENT FOR
FEDERATED GOVERNING BODIES**

1. The name of the federation is **Thorns Community Infant and Park Hill Junior Schools Federation.**
2. The names and categories of the schools within the Federation are:

Thorns Community Infant School – Community School
Park Hill Junior School – Community School
3. The name of the Governing Body is The Governing Body of Thorns Community Infant and Park Hill Junior Schools Federation.
4. The Governing Body shall consist of :

6 Parent Governors (elected as shown in paragraph 6)
3 LA Governors
3 Staff Governors (including the Headteacher)
4 Community Governors
5. The total number of governors will be **16.**
6. Parent Governors will be elected as follows :

Three parent Governors from Thorns Community Infant School
Three parent Governors from Park Hill Junior School
7. This Instrument comes into effect on 12 January 2011.
8. This Instrument was made by order of Warwickshire Local Authority on 16 December 2010.

AGENDA MANAGEMENT SHEET

Name of Decision-Maker Portfolio Holders (Children, Young People & Families and Customers, Workforce & Partnerships) Decision Making Session

Date of Meeting 16 December 2010

Report Title Instrument of Government for the Federated Governing Body of Acorns Primary and Shipston Primary Schools

Summary Approval of the draft Instrument of Government for the Federated Governing Body of Acorns Primary and Shipston Primary Schools effective from 1 January 2011.

For further information please contact: Mary Aitken
School Governance Support Officer
Tel: 01926 742255
email: maryaitken@warwickshire.gov.uk

Would the recommended decision be contrary to the Budget and Policy Framework? [please identify relevant plan/budget provision] No

Background papers

CONSULTATION ALREADY UNDERTAKEN: Details to be specified

Other Committees

Local Member(s) Cllr Chris Saint (Shipston-on-Stour Division)

Other Elected Members CYP&F O&S Chair and Vice Chair for information:
Cllr June Tandy
Cllr John Ross

CYP&F O&S Spokespersons for information:
Cllr Peter Balaam
Cllr Carolyn Robbins

- Cabinet Member Cllr Heather Timms
Cllr Colin Hayfield
- Other Cabinet Members consulted
- Chief Executive
- Legal Fay Ford *"the draft instrument complies with the applicable statutory provisions"*
- Finance
- Other Strategic Directors David Carter, Strategic Director Workforce & Governance
- District Councils
- Health Authority
- Police
- Other Bodies/Individuals

FINAL DECISION **YES**

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

**Portfolio Holders (Children, Young People & Families
and Customers, Workforce & Partnerships)
Decision Making Session – 16 December 2010**

**Instrument of Government for the
Federated Governing Body of Acorns Primary
and Shipston Primary Schools**

**Report of the Strategic Directors for Children,
Young People and Families and Customers, Workforce &
Governance**

Recommendation:

That the Portfolio Holders approve the draft Instrument of Government for the Federated Governing Body of Acorns Primary and Shipston Primary Schools effective from 1 January 2011, attached as Appendix A to this report.

1. Following a full consultation carried out in accordance with The School Governance (Federations) (England) Regulations 2007, the Governing Bodies of Acorns Primary and Shipston Primary Schools have decided to federate the two schools under one federated Governing Body with effect from 1 January 2011.
2. Under the above Regulations, the Governing Bodies of federating schools are required to agree jointly a draft Instrument of Government for the federated Governing Body and submit this to the Local Authority. If the draft Instrument complies with the legal requirements for the constitution of a federated Governing Body, the Local Authority can approve the Instrument.
3. A draft Instrument complying with the legal requirements for the constitution of a federated Governing Body has been submitted to the Local Authority by the Governing Bodies of Acorns Primary and Shipston Primary Schools.
4. The Portfolio Holders are requested, therefore, to approve this draft Instrument with effect from 1 January 2011 and a copy is attached at **Appendix A** for information.

MARION DAVIS
Strategic Director for Children,
Young People and Families

DAVID CARTER
Strategic Director for Customers,
Workforce and Governance

Saltisford Office Park
Ansell Way
Warwick

Shire Hall
Warwick

2 December 2010



**INSTRUMENT OF GOVERNMENT FOR
FEDERATED GOVERNING BODIES**

1. The name of the federation is the **Stour Federation**.
2. The names and categories of the schools within the Federation are:

Acorns Primary School – Community School
Shipston Primary School – Foundation School
3. The name of the Governing Body is The Governing Body of the Stour Federation.
4. The Governing Body shall consist of :

7 Parent Governors (elected as shown in paragraph 6)
3 LA Governors
5 Staff Governors (including the Head of Federation)
4 Community Governors
2 Partnership Governors
5. The total number of Governors will be **21**.
6. Parent Governors will be elected as follows :

Two parent Governors from Acorns Primary School
Five parent Governors from Shipston Primary School
7. This Instrument comes into effect on 1 January 2011.
8. This Instrument was made by order of Warwickshire Local Authority on 16 December 2010.